

CLEANING SERVICES OF FUEL TANKS

RE: REQUEST FOR QUOTATION NO. - 72066822Q00038

Dear Customer Service,

USAID/South Sudan – Facility Office is seeking quotations from reputable firms for cleaning all Mission diesel fuel tanks and the calibration of dipsticks as per the attached details.

Award will be based on the offer that provides best value to the U.S. Government.

Request for Quotation Period: March 22, 2022 – March 30, 2022

Currency: US Dollar

Submission Date: The deadline for submission of your offer is **Wednesday, March 30, 2022, at 05:00pm (CAT) South Sudan local time**. Offers submitted later than mentioned date and time will not be considered (see submission of quotation on the second page).

Submission method: Electronically, email your offer or questions to jolando@usaid.gov; npoggo@usaid.gov with copy to jubaprocurments@usaid.gov

Payment: Based on the prompt payment act, payment will be processed, and wire transferred to the vendor account within 30 days after receipt, acceptance, certification of goods/services and submission of invoice plus a copy of the purchase order electronically to email address: jubapayable@usaid.gov. **NO ADVANCE PAYMENT.**

Type of Contract: FIRM FIXED price purchase order.

Please note that issuance of this solicitation does not constitute an award or any commitment on the part of the U.S. Government nor does it commit the U.S. Government to pay for the cost incurred in the submission of a quotation. Further, the Government reserves the right to reject any or all quotations received, and to negotiate separately with an offeror, if such action is considered to be in the best interest of the Government.

NOTE: All vendors dealing with United States Government are required to have DUNS number and fully register with www.sam.gov . Please include your DUNS number and NCAGE code on your quotation and confirm registration at www.sam.gov. Only vendors who have fully complied with this requirement are eligible for award.

Regards,
USAID/South Sudan/Procurement Office

CLEANING SERVICES OF FUEL TANKS**B. OFFERS**

1. Offers: Bid prices must be inserted in the typed form. No handwritten prices are allowed. If prices, cost, \$ values or any insertion requiring monetary values are handwritten into the bid, the bid may be deemed invalid.
2. The offeror shall prepare and submit a solicitation package i.e., technical and price proposal formulated from the scope of work, attached layout drawings.
3. Specifications and information of products proposed for use **MUST** be submitted along with the solicitation package. Information shall show the products relevance and conformity to the specifications as outlined in this statement of work.
4. The successful offeror shall provide a work schedule prior to project commencement.

C. SELECTION PROCESS

1. Selection of Successful Bidder: This section outlines the method of selecting the potentially successful Bidder. It is strongly assumed that all Bidders are legally registered to work in South Sudan; are not on any international sanction list which prevents the Bidder from conducting business operations, have screened their personnel to be legal and non-threatening to the Embassy operation; have screened their personnel to be not involved or connected in any way to persons or organizations involved in human & drug trafficking.
2. Method of reviewing bids and Contractor selection:
 - a. **Bid price offer:** The price offer shall be fair and representative of applicable market values to efficiently deliver the goods and services as outlined in all the documents of the proposal. The unit rates shall be that of a balanced bid which displays the Bidder's ability to understand the designs, Statement of Work, market prices, methodology to efficiently achieve the delivery of project requirements.
 - b. **Organization Structure:** The Bidder shall display an organizational structure to clearly define key personnel, knowledge and ability to perform the work; manage the work at the highest level; provide technical & engineering support during the performance of the work, management and financial prudence in the performance of the work.
 - c. **Experience in the similar type of work:** The Bidder shall be capable of identifying experience in the construction industry with successful performance of similar type work as described in the Bid documents and identify projects undertaken and successfully completed in South Sudan and the East African region.
 - d. **Ability to readily mobilize in South Sudan to start the project:** Bidders are required to identify the time required to readily mobilize to Juba, South Sudan for the performance of the work.

CLEANING SERVICES OF FUEL TANKS**D. GENERAL REQUIREMENTS**

1. The Contractor shall be responsible for the tools, labor and materials required to carry out all works required in this statement of work, unless stated otherwise in the relevant section.
2. The Contractor shall be responsible for the repair/cost of repair of any damage to existing elevated/underground utilities /structures. Upon project completion, the Contractor shall return all impacted areas back to existing condition(s).
3. The contractor must abide by United States Government enhanced codes and regulations or local safety codes and standards, whichever are more stringent during the project.
4. US codes that may apply to the project include the International Building Codes (IBC), International Plumbing Code (IPC) and Occupational Safety and Health Administration (OSHA) standards. The USG is not liable for injuries to the contractor's staff caused by the contractor's activities. The USG is not responsible for provision of required safety equipment and will not hesitate to stop project work in the event a deficiency in compliance with relevant safety standards is observed. The Contractor's personnel must wear personal protective equipment (PPE). PPE includes protective clothing, shoes gloves, hard hat, eye and ear protection.
5. The contractor must have qualified personnel to carry out this work as this work involves handling HAZMAT category material. The contractor must comply with all notification requirements and safety procedures on the occurrence of hazardous material events. A comprehensive Safety Plan shall be provided as part of the solicitation package (See appendix #2). All materials and chemical MSDS sheets shall be submitted to the COR for approval prior to project commencement. At a minimum compliance is required with all safety precautions and procedures as described in the Department of State's Confined Space Program Procedures appended to this Statement of Work. Safety requirements for this project shall include but not limited to the following.
6. The Contractor shall provide all proper (PPE) for working on elevated and underground tanks.
7. The contractor is to provide clearly written procedures to regulate work hours within the tanks by each staff to avoid prolonged durations inside the UST for manned entry.
8. Contractor shall provide clearly written procedures for either manned or unmanned entry cleaning of the UST whichever is applicable.
9. The Contractor shall be responsible for the removal and carrying away of all debris, materials and tools as used and because of this project.
10. The Contractor shall provide a list of personnel, vehicle and equipment that will be involved in the project for access permission to be requested at least a week before the commencement of work.

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11. Contractor must ensure that all tools, materials, and equipment to be deployed on this project must be inspected and approved before commencement and during each phase of the project.
12. Contractor shall clean all underground and elevated tanks using fuel polishing equipment to remove any sludge from inside of tanks until there are no traces of residues.
13. Contractor shall carefully replace all pipes, gate valves, other associated valves and tank measuring and monitoring systems devices in/on the tanks. One tank is expected to be emptied, cleaned, and restored to operation per time. The contractor shall provide a written detail of the decommissioning and restoration process for better management of the downtime of the UST.
14. Contractor shall provide temporary storage facilities for holding the emptied fuel and shall filter the fuel prior to returning them back into the cleaned USTs and ASTs.
15. The Contractor shall clean the exterior of elevated tanks using pressurized water. No hard scrubbing brushes or materials are allowed. The contractor shall sand all corroded areas if found and paint the complete outer area of all elevated tanks with industry approved paint. All liquid waste shall be collected and safely disposed of in accordance with local environmental protection guidelines.
16. Contractor shall clean the entry hatches on all tanks removing dirt and grime and provide waterproof sealing on all tank entrances. Contractor shall modify or replace existing lids on underground storage tanks to divert water from entering.
17. Contractor shall replace and calibrate dipsticks for (5) underground fuel storage tanks.
18. Contractor shall install flow meters on existing supply lines on the Embassy and Residential compounds. Contractor shall install additional filtration equipment of all distribution lines.
19. The use of cleaning materials containing chlorine such as bleach solution or any other hazardous material is prohibited.
20. The Contractor shall ensure that the work is satisfactory performed and at a minimum, the following should be carried out.

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E. STATEMENT OF WORK

The work relates to the servicing (cleaning) and assessment of the condition of all fuel tanks and the calibration of dipsticks for all underground tanks.

1. The five (5) underground bulk storage tanks comprise of the following:
 - a. Two (2) tanks with a capacity of 20,050 liters each.
 - b. Three (3) tanks with a capacity of 25,400 liters each. The tanks' top is approximately 44 inches below the finish floor level. There are two water-tight manways of 42 inches diameter for each tank.
2. The four (4) Elevated storage tanks comprise of the following:
 - a. Two (2) tanks with a capacity of 27,000 liters each.
 - b. One (1) with a capacity of 18,000 liters.
 - c. One (1) with a capacity of 35,000 liters.
3. Assess the condition of all underground and elevated fuel storage tanks. Identify and repair leaks, rust, plumbing issues/components, and other problems.
4. Estimate the remaining life of the tanks and the cleaning of all fuel storage tanks.
5. Clean all five (5) underground and four (4) elevated fuel storage tanks.
6. Calibrate a dipstick for each of the underground fuel storage tanks.
7. Supply, install and calibrate two (2) mechanical heavy duty fuel high flow meters (3-inch inlet/outlet). Install additional filtration equipment to distribution lines.
8. Provide estimated time of completion.

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